

## **WMS PTO Executive Board Meeting Minutes W/ Mark Ito**

**Monday, December 17th, 2018 from 10:00am to 11:00am @ WMS**

### **PTO Attendees:**

**Barbara Hirsch, Brenda Kane Nicolazzo, Lisa Fico, Moira McDade, Joelle Reidy,  
Helen Hwang, Susan McCormack**

### **Financials/Spending**

Contributions update as of 12/16/18:

-\$60,000 budgeted

-\$71,655 received (48.4% / 500 out of 1,032 families)

Discussed approving revised budget at January General PTO Meeting. Marc agreed to attend the beginning of the meeting and introduce special guest speaker, Superintendent David Lussier.

### **Professional Development \$5,000 budget increase: (approved at 10/18 Parent PTO Meeting)**

Is Mark still interested in sending staff to the Lynn Lyons PD event Wed., April 10, 2019 3 - 5pm: PD Training: Beyond Calming Down: Process-Based Tools to Help Anxious Students and Parents

Discussed best way to spend PD budget. This year the PD budget started at \$4500, \$5000 was added to cover the cost of METCO Conference and the PTO would like to have another \$5000 approved to promote Project-Based Learning. Mark would prefer to forgo Lynn Lyons event and put any leftover funds towards the further implementation of the Challenge Success Program. Joelle will present the topic of PBL at the next General PTO meeting and then the requested budget increase will be put to a vote. The additional funding will be used to have the the Buck Institute come in March and train WMS teachers on PBL

**CAS \$5,000 budget increase: (Approved at 10/18 Parent PTO Meeting)**

A reminder that money is available in the budget if needed.

Discussed speaking to Maura from CAS committee to assess current spending and future needs.

**Classroom enrichment:**

-Budget for filters, cameras, science cabinet and skeleton- Can this come out of the "Classroom Enrichment (thru Principal) \$3,500 budget line item.

Do you have other items planned for this budget line?

The MLK presentation will come out of this budget line. Some of the money will go to cover the Challenge Success program.

**Chinese Event food/materials:**

-Update Mark

It was decided that the PTO would give \$500 to cover some of the costs of food and materials for this event. The CNY committee will ask for parent volunteers and materials through a sign-up sheet.

**French Fete Event:** PTO would like to cover this - Does the PTO reach out or does Mark reach out to the French teacher to her her know PTO would like to cover up to \$500

Mark will cover this event out of his budget.

**Misc. Classroom Needs:**

We will take a vote at our January public PTO meeting for \$4,000 (or \$5,200) for lefty desks and tissues/misc. items.

-Barbara purchased on 12/14/18 48 - 8fl oz purell hand sanitizers and 104 boxes of 130 count Kleenex tissues (\$374.48) Delivery is scheduled for Wednesday 12/19. Bhirsch coordinated amounts and delivery with Patty.

Desks:

-\$3,500 to pay for 21 lefty desks (approx. \$125/desk).

**Curriculum & Instruction:**

What is the best way to approach parents for this item. We will be taking a vote at the January meeting to allow payment of \$10,000 to teachers for a development curriculum session.. (Approx. \$250/day/teacher. Usually 2-3 days/teacher).

**Additional Items to Discuss?**