

WMS PTO Executive Board Meeting Minutes

Monday April 1st, 2019 from 9:00am to 10:00am @ WMS

PTO Attendees:

Barbara Hirsch, Brenda Kane Nicolazzo, Lisa Fico, Moira McDade, Joelle Reidy,
Helen Hwang, Susan McCormack

Agenda:

Central Council PTO Budgeting and Succession Planning Meeting: Joelle to fill us in

PTO Executive Board and Committees 2019/2020: Where are we with positions for next year? Lisa Fico to ask Jill Fischman for an updated list of what 2019/2020 looks like. Has she gone out to all current volunteers to see if they are on board for 2019/2020? It's time to run available positions in the newsletter and send the email to all Elementary Schools. Also need to reach out to Doreen (METCO director) when we begin, as she wants to work with METCO parents to get more involved.

Lisa emailed Jill Fischman on 03/13 and followed up with her via email on 04/01. Jill is still in the process of finalizing committee members for next year. Once this is completed we will communicate open positions with METCO and Wellesley-based parents who might be interested in open positions. Lisa will finalize open positions with Jill and Moira will send a letter to Addy to include in elementary newsletters looking for potential incoming 6th grade parents who might want to volunteer for the 2019-2020 PTO.

2019-2020: Budgeting: Refer to Budget Helen handed out at the last meeting. Some items were slated as "This year only". What will we continue?

2018-2019 Line Items:

Mark's Classroom Enrichment: \$5,000

Professional Development: \$17,500

PTO Classroom Enrichment: \$5,000

Misc. Classroom Needs: \$6,500

Brenda will find out the June date for the June PTO Book Fair/Budget Approval Meeting. PTO Executive Board Transition/Budget meeting is set for May 14th from 9-12 am.

Central Council Meeting: Joelle attended Anything to discuss?

The meeting was supposed to focus on PTO budgeting but emphasized the important of reevaluating the relevance of PTO initiatives as times change. Think critically and be willing to recognize and address why we do things and when we need to change our approach.

CNY Celebration: Brenda confirmed with the CNY committee that we will cover all expenses up to \$1,000 this year. They will submit receipts to Helen. New PTO Executive Board to change budget to \$1,000 for next year and email that committee to let them know/confirm.

Discussed the option of upping this budget slightly to account for the fact they they were a little short of some food items this year. Moira will communicate this discussion to the CNY co-chairs.

8th Grade Graduation Gifts: Linda Messoro getting back to us with a quote- She emailed and said *"The rugs ended up costing \$3600 each. (Apparently they usually cost \$4500-5000 but they gave us a discount.) I think we can probably swing two rugs, but we would need to go back to them and see if they would match the last price. I think it makes sense to wait until the year is over and we see what we end up with to make the final decision. In the meantime, we will touch base with the company and get a quote"*.

Pending

CAS: Done for this year? Mark said he was looking into the wellness day/Community rowing for 6th Graders for next year, during the two day parent teacher conferences.

Will discuss with Mark and ask him for an update.

Mini Marathon: We are asking parents not only for their kids sizes, but we are asking for \$10.00 for the shirts. Do we know the total cost of shirts? Can we cover that moving forward and change the budget and change the amount we want to raise for next year to that much more? (\$60K plus cost of shirts). The order form says to make their checks out to WMS PTO so once again, we are asking for more money when we said they only have to give once.

Discussed whether Friends of METCO could take over the fundraising component of this event. We will discuss with Mark. Brenda/Barbara will contact Friends of METCO to discuss.

PTO Initiatives for 2019/2020-

Brenda emailed Lisa, Joelle and Moira more info on Chris Herren. Do we want to do this for the 2019/2020 school year and if so, do we speak with the high school about splitting the cost and or go WEF for a partial grant- We will need to decide soon if we want to get on his calendar.

Pending discussion with Mark