

**Wellesley Middle School PTO  
Executive Committee Pre-Meeting  
Followed by  
Meeting with Principal Ito  
Monday, December 11, 2017**

**Pre-Meeting**

**Attendees**

Chris Norcross, Co-President	Lisa Collins, Co-President
Barbara Hirsch, Co-Vice President	Brenda Nicolazzo, Co-Vice President
Helen Hwang, Treasurer	Susan McCormack, Secretary
Shelley McHale, Assistant Treasurer	Maura McDade, VP-in-Training

**Agenda**

- 1) Financial Update
- 2) Proposed Pilot After-School Program
- 3) PTO Meeting Schedule
- 4) Public PTO Meeting in January
- 5) Upcoming Central Council Meetings
- 6) Technology Drop-off Program
- 7) Katie Greer Presentation in February
- 8) Screenagers Event in April
- 9) Website Updates

Ms. Norcross and Ms. Collins called the Pre-Meeting to order at 9:30a.m.

1) Financial Update

Ms. Hwang informed the Committee that YTD contributions are just over \$66,000. This is \$6,000 over budget. She noted that \$2,000 of this overage will be used to pay for Katie Greer's February presentation to parents, as voted by all members in attendance at the November PTO meeting. The Committee will ask Principal Ito for ideas for using the remaining funds. The Committee would like to use the money for something that will benefit all WMS students over the coming years, if possible.

2) Proposed Pilot After-School Program

Ms. Collins and Ms. Norcross proposed a novel pilot program to aid inclusiveness at WMS. The program would be for 6<sup>th</sup> and 7<sup>th</sup> grade middle school students and would run one time per month on a Tuesday after school. There is a late bus on Tuesdays for students who commute from Boston. The program would be run by Community Investors. The Committee is aware that there may be space limitations at the school.

3) PTO Meeting Schedule

The PTO plans at least two more public meetings this school year, in January and February.

The February PTO meeting will be held in combination with the Katie Greer presentation. The Committee believes holding an evening meeting is important for those parents who cannot attend a meeting during school hours.

4) Public PTO Meeting in January

Superintendent Lussier is scheduled to speak from 8:30 to 9:00am on January 8 at the PTO meeting. Other invited speakers will be Robyn Reese, Vice Principal, and Sarah Chessman, WMS Librarian.

5) Upcoming Central Council Meetings

The next Central Council meeting will be held at WMS from 7 – 8:30pm. All members of the Executive Committee are encouraged to attend.

The schedule going forward for the Central Council is as follows:

<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>E.C. Rep</b>
February 7	9 – 10:30am	WHS	Norcross
March 7	9 – 10:30am	Bates	Hirsch & McHale
April 4	9 – 10:30am	Hardy	Hirsch
May 2	9 – 10:30am	Hunnewell	Collins & Hirsch
June 6	9 – 10:30am	Wellesley College Club or TBD	Collins

6) Technology Drop-off Program

Ms. Collins will ensure that the Technology Drop-off Program is organized.

7) Katie Greer Presentation in February

Ms. Collins will coordinate the details for this event.

8) Screenagers Event in April

The Committee discussed whether or not to sell tickets to this event. The event will cost the PTO more if tickets are not sold to the public. The ticket price is projected at \$5/person. **The Committee tabled this discussion until a future meeting.**

9) Website Updates

**Ms. Norcross asked Ms. Hirsch to review the current status of the WMS PTO web site to ensure that all information is up-to-date and correct.**

At this point (10:00am), Ms. Norcross and Ms. Collins adjourned the Pre-Meeting and the members of the Executive Committee joined Principal Ito in his office.

**Meeting with Principal Ito**

**Attendees**

Chris Norcross, Co-President	Lisa Collins, Co-President
Barbara Hirsch, Co-Vice President	Brenda Nicolazzo, Co-Vice President
Helen Hwang, Treasurer	Susan McCormack, Secretary
Principal Mark Ito	

**Agenda**

- 1) Recap of YTD PTO Programs
- 2) Financial Update
- 3) WEF Grants
- 4) Katie Greer Presentation
- 5) Proposed Pilot After-School Program
- 6) Recent WMS 8<sup>th</sup> Grade Assemblies

Ms. Norcross, Ms. Collins and Principal Ito called the meeting to order at 10:00a.m.

1) Recap of YTD PTO Programs

Ms. Norcross presented Principal Ito with a listing of various PTO events and sponsorships this year as listed below:

*Creative Arts and Sciences – Budget \$17,000 – YTD payout \$11,690*

- Ed Gerety – Motivational
- Jack Gantos – Written Books
- Chariots of the Sun, A Greek Mythology One-Man Show
- Dance Drum Workshop
- Heat Show presented by Boston Museum of Science’s Traveling Program
- The Shakespeare Guyz by Young Audience
- Lion Dance Team Performance
- Uprising of King Street / Boston Massacre by Theater Expresso
- Motion, Forces & Energy Show

*Turkey Promenade*

- This year’s event brought in 13,390 items
- 65 volunteer parents across all three grades assisted

*New Family Events*

- Breakfast held on October 2
- Potluck dinner planned for January 24<sup>th</sup> at 7pm

### *Hospitality*

- 12/6 Faculty / Staff Luncheon
- 12/14 Monthly Faculty meeting
- Assisted nurses with 7<sup>th</sup> grade vision & hearing screenings on 11/28 & 29

### *Spiritwear*

- Averaging \$200-300 in sales per store opening

## 2) Financial Update

Ms. Hwang updated Principal Ito on the PTO's current financial status. She noted that 46.6% of parents have donated thus far this year, close to the PTO's goal of 50%. The Committee asked Principal Ito to consider uses for the \$4,000 over this year's budget. Any amount requested over \$500 must be put to a vote of the entire PTO.

## 3) WEF Grants

Applications for WEF grants are due by January 5. The WEF team has informed the PTO that if WMS would like to apply for a WEF grant for the ChallengeSuccess program, then WMS can use the grant application that was submitted by the high school as a template.

## 4) Katie Greer Presentation

Katie is scheduled to speak for 90 minutes. The PTO plans to hold a public meeting just prior to her presentation. The event is planned for February 8, 2018, from 6:30 – 8:30pm. **WMS PTO will be responsible for advertising this event.**

## 5) Proposed Pilot After-School Program

Ms. Collins presented the proposed after-school program idea to Principal Ito. Principal Ito noted that during the upcoming months, both gyms and the cafeteria are fully booked on Tuesday afternoons. He noted there may be more space flexibility in the spring as sports programs move outdoors. In addition, he offered other spaces such as classrooms and/or the faculty dining room area. **Ms. Collins will continue to flesh out this idea.**

## 6) Recent WMS 8<sup>th</sup> Grade Assemblies

Principal Ito informed the Committee of two successful assemblies that were recently held for all 8<sup>th</sup> grade students. Both were the first of their kind.

1. A drug education assembly
2. An assembly discussing micro-aggressions

Ms. Norcross, Ms. Collins and Principal Ito adjourned the meeting at 10:50a.m.

The next meeting of the Executive Committee will take place as part of the public PTO meeting on Monday, January 8, 2018, at 8:30a.m. in the cafeteria at WMS.

Respectfully submitted,  
Susan McCormack