

**Wellesley Middle School PTO  
Executive Committee Pre-Meeting  
Followed by  
Meeting with Principal Ito  
Monday, June 11, 2017**

**Pre-Meeting**

**Attendees**

Lisa Collins, Co-President	Christine Norcross, Co-President
Barbara Hirsch, Co-Vice President	Brenda Nicolazzo, Co-Vice President
	Susan McCormack, Secretary

**Agenda**

- 1) FY19 Budget

Ms. Collins called the Pre-Meeting to order at 9:30a.m.

- 1) FY19 Budget

The Executive Committee discussed changes to be made in the draft FY19 budget presented by Ms. McCormack, the FY18 Secretary and FY19 Assistant Treasurer. A \$1,000 expense line item was added for possible funding of Professional Development travel through WEF. The Committee also discussed allocation of excess funds in the PTO’s accounts. It was determined that \$10,000 would be earmarked for each of the coming five years as an annual “Rainy Day Fund”. The District projects declining attendance – and thus PTO dues – at WMS over the coming years but the Committee is cognizant that costs will not decline proportionately. The remaining monies will be used to fund current needs at WMS.

At this point (10:00am), Ms. Collins adjourned the Pre-Meeting and the members of the Executive Committee joined Principal Ito in his office.

**Meeting with Principal Ito**

**Attendees**

Lisa Collins, Co-President	Chris Norcross, Co-President
Barbara Hirsch, Co-Vice President	Brenda Nicolazzo, Co-Vice President
	Susan McCormack, Secretary
Principal Mark Ito	

**Agenda**

- 1) FY19 Budget

Ms. Collins and Principal Ito called the meeting to order at 10:00a.m.

1) FY19 Budget

The Committee discussed the planned FY19 budget with Principal Ito and asked for his recommendations for spending excess funds in the PTO's account.

Ms. Collins and Principal Ito adjourned the meeting at 10:30a.m.

The next meeting of the WMS PTO will take place on Thursday, June 14, 2018, at 9:00a.m. in the WMS library. The meeting will include the following topics:

1. Vote on FY19 Budget
2. Vote on FY19 officer slate for WMS PTO
3. Presentation by WMS librarian about summer reading recommendations for all grades

Respectfully submitted,  
Susan McCormack